

# Registration for the Lincoln Solutions Center

## Step 1

You must have one of the following to register:

1. An active agent code in an agent system that allows you to sell a Lincoln product.
2. An affiliation with Lincoln through either the LFS or LFA Broker-Dealers as one of the following:
  1. Producer
  2. Back Office Employee

You must provide one of the following elements during registration:

- Lincoln Agent Code
- Primary Rep Number with the LFS or LFA Broker Dealer
- CRD Number
- Lincoln Life Policy Number
- Lincoln Annuity Contract Number

Click one of the following radio buttons:

- "I sell or support Lincoln products." if you are a current advisor. Click the **Next** button.
- "I want to sell Lincoln products." if you are a prospective advisor. Click the **Next** button.

The screenshot shows the Lincoln Financial Group website's registration and login interface. On the left, there is a 'Registration & Login' section with two radio buttons: 'I sell or support Lincoln products' (selected) and 'I want to sell Lincoln products'. Below these are 'REGISTER NOW' and 'LOG IN' buttons, and a link for 'Forgot your Username or Password?'. A message asks if the user is already registered on the new website, with instructions to register or log in. On the right, there is a 'Why Lincoln?' section with the heading 'Achieving More With Lincoln' and three bullet points: 'The products and solutions you need, all in one place.', 'Solutions developed for your clients' evolving needs.', and 'Powerful sales distribution and support focused on your business.' A fourth bullet point mentions 'Continued commitment to expand and enhance tools that can help your business run. Read about our latest improvements.' The footer contains the Lincoln logo, copyright information for 2014 Lincoln National Corporation, and a disclaimer that the site is for Financial Professional Use Only.

## Step 2

Provide the following information in the Registration screen:

1. Enter your date of birth in the **MM/DD/YYYY** format.
2. Enter your **Social Security Number**.
3. Use the drop down arrow to select the **Identity Verification Number** request you wish to use to validate your identity.
4. Enter the number which corresponds to the **Identity Verification Number** you have chosen.
5. Type the Red Moving Letters in the Moving Letters field that correspond with the red letters in the box.
6. Click the **Next** button.

The screenshot shows the 'Registration' screen, specifically the 'Identity Verification' step. At the top, there is a progress bar with three steps: '1 Identity Verification' (current), '2 Login Information', and '3 Login & Confirm'. The 'Identity Verification' section has a heading and a sub-heading 'Identity Verification'. Below this, there is a message: 'For online access to your Lincoln account, fill in all of the fields below to help us identify you.' The form includes fields for 'Date of Birth: (MM/DD/YYYY)' with a date picker, 'Social Security Number' with a masked input field, and 'Identity Verification Number' with a dropdown menu. Below these is a 'Please select the type of number you will provide:' dropdown menu. There is a 'Please enter the number:' input field. The 'Word Verification' section asks the user to 'Type the RED Moving Letters' and shows a box with the letters 'QNP' in red. Below this is a 'Moving Letters:' input field. At the bottom, there are 'CANCEL' and 'NEXT >' buttons.

# Step 3

## Provide the following information in the Registration screen:

1. Click the “Yes” or “No” radio button in response to “Are you registered with a broker/dealer?”
2. Enter your desired **Display Name** to use when logging into the Lincoln Solutions Center.
3. Enter a valid **Username**.
4. Enter a valid **Password**.
5. Enter your **Password** in the **Confirm Password** field.
6. Enter your **Email Address** on file with the LFA or LFS Broker-Dealer.
7. Enter your **Email Address** in the **Confirm Email Address** field.
8. Enter your mailing address in the **Mailing Address** fields.
9. Enter your telephone number in the **Business Phone Number**.
10. Enter your cell phone number in the **Cell Phone Number** fields, if desired.
11. Agree to the Terms and Conditions after reading the materials by clicking on the radio button.
12. Click the **Next** button.

The screenshot shows the 'Registration' screen with three steps: 1. Identity Verification, 2. Login Information (highlighted), and 3. Login & Confirm. The 'Login Information' section contains the following fields and instructions:

- Are you registered with a broker/dealer?** (Radio buttons for Yes and No)
- Display Name:** [Text input field]
- Username:** (Minimum 5 characters, must include at least 1 letter, case-insensitive; no special characters, spaces, or string of 9 consecutive numbers) [Text input field]
- Password:** (Minimum 8 characters, must include at least 1 number and 1 special character; do not use dictionary words or username.) [Text input field]
- Confirm Password:** [Text input field]
- Email Address:** [Text input field with value: imkent2@mailinator.com]
- Confirm Email Address:** [Text input field with value: imkent2@mailinator.com]
- Mailing Address:** [Text input field]
- City:** [Text input field] **State:** [Dropdown menu: Select State] **Zip Code:** [Text input field]
- Business Phone Number:** [Text input field]
- Cell Phone Number: (Optional)** [Text input field]
- I have read and agreed to the online [Terms and Conditions](#)
- CANCEL** button and **NEXT >** button.

# Step 4

## Follow the prompts to Login and Confirm information:

1. Click the **Next** button.
2. Enter the **Username** you created in Step 3 and click the **Continue** button.
3. Enter the **Password** you created in Step 3 and click the **Enter** button.

The three screenshots show the following steps:

- Registration - Login & Confirm:** A message states: "Before the registration process can be completed, you will need to login using your username and password that was just created. You will also be asked to set up security questions and answers before completing the registration process." A **NEXT >** button is visible.
- Enter Username:** A prompt asks "Please enter your username." and "Enter your password on the next page for better security and protection." Below is a **Username:** text input field and a **CONTINUE >** button.
- Enter Password:** A prompt asks "Do you recognize the security image and phrase below? If so, enter your password." and "If you do not recognize the security image and phrase below contact us". Below is a **Password:** text input field, a security image showing a clock face with the number 10, and an **enter** button.